

**Birth Certificate**

Name on birth record:

Date of Birth:

How many copies?

Parents Names (with mother's maiden):

Applicant Name:

Applicant Address:

Phone#

Indicate your Relationship to the person on requested record below:

- ☒ Self
- ☐ Spouse
- ☐ Registered Domestic Partner
- ☐ Parent
- ☐ Guardian
- ☐ Descendant
- ☐ Attorney of person on record
- ☐ Genealogist ID # \_\_\_\_\_

*By signing below, I swear/affirm that the information above is true and correct.*

Applicant Signature:

Today's Date:

**COST:**

\$15 for 1<sup>st</sup> copy, \$6 for each additional copy

**PLEASE PROVIDE THE FOLLOWING**

1. Photocopy of photo ID
2. A self-addressed stamped envelope.
3. Make check or money order payable to the TOWN OF HARPSWELL
4. Mail to: Town Clerk  
P.O. Box 39, Harpswell, ME 04079

**FOR TOWN CLERK'S USE ONLY**

**Proof of identity of applicant:**

Applicant must provide one of these:

- ☐ Driver's License
- ☐ Passport
- ☐ Government issued picture I.D.

OR two of these:

- ☐ Utility bills
- ☐ Bank statements
- ☐ Vehicle registration
- ☐ Income tax return
- ☐ Personal Check w/ address
- ☐ A previously issued vital record
- ☐ Letter from government agency requesting record (DHHS, WIC)
- ☐ Department of Corrections I.D. card
- ☐ Social Security Card
- ☐ DD 214
- ☐ Hospital; birth worksheet
- ☐ License/rental agreement
- ☐ Pay stub
- ☐ W-2
- ☐ Voter Registration card
- ☐ Disability award from SSA
- ☐ Other \_\_\_\_\_

**Establishing eligibility to acquire record:**

- ☐ Related applicants must provide proof of lineage.
- ☐ Domestic Partners must provide proof of registration of domestic partnership
- ☐ Attorneys must provide a signed, notarized release from family
- ☐ Genealogists must provide a state-issued card